



DDA Job Posting:

Watering & Grounds Maintenance (Seasonal)

Organizational Summary

The Lake Orion Downtown Development Authority is an arm of the Village of Lake Orion. As a nationally accredited Main Street community, we use a comprehensive commercial district revitalization strategy that has been widely successful in towns nationwide. Funded through tax capture, the Lake Orion DDA is responsible for downtown development activities including public improvement projects, beautification efforts, marketing, volunteer recruitment, fundraising and the overall business health of the DDA District. The Main Street Committee structure, our Board of Directors, volunteers & staff work to provide the best opportunities for ongoing downtown revitalization efforts.

Responsibilities

- Watering & maintenance of 60 flower baskets hung on streetlight poles throughout downtown Lake Orion along Broadway, Flint, Shadbolt, Lapeer and Front Streets.
- Watering & maintenance of 12 flower urns located at the corner of Flint & Broadway Streets.
- Watering & Maintenance of flowers in the Flint Street Alleyway.
- Watering will be done a minimum of four (4) days per week (up to six (6) days if the weather is dry).
- Flower urns must be pruned and weeded as needed.
- Other landscape maintenance will be assigned as necessary and may include weeding, pruning, & planting.

Candidate Requirements

- Self-starter; Ability to work independently
- Must have horticultural & general landscape maintenance knowledge
- Must possess a valid drivers' license & good driving record
- Ability to perform manual tasks for extended periods of time; willingness to work outside in extremely hot, damp and/or cold weather; willingness to work early in the morning
- Knowledge of equipment & Mechanical aptitude helpful

Physical Demands

The employee is routinely required to lift a watering hose at least 12 feet in the air for long periods of time. He is frequently required to drive a truck or quad, stand, walk, stoop, kneel, crouch, and climb stairs. The employee must frequently lift and/or move up to 25 lbs and occasionally lift and/or move up to 100 lbs.

Wages

- The position will pay \$12.25/ hour for up to 15 hours per week.

HOW TO APPLY:

Send resume to: Lake Orion DDA, 118 North Broadway Street, Lake Orion MI 48362 or email director@downtownlakeorion.org.

For more information contact: Molly LaLone, Executing Director at 248-693-9742.